

We have a right to:

Determine the nature of our services and establish the rules and regulations that apply to residents.

Keep a record of your activities as a resident, and include an appraisal of your progress in our record.

Release your record or portions of it with your informed written consent or as otherwise directed by law, and destroy your record in accordance with agency policies.

Review your activities and evaluate your progress at staff conferences, and to expect you to participate in those conferences whenever appropriate.

Expect that suggestions and complaints will be made directly to the staff prior to discussion outside of Crozier House.

Modify our policies and procedures so as to improve the quality and continuity of your care.

Terminate your residency at the end of your contract period, or at any time during that period for cause.

RESIDENT CONTRIBUTIONS:

It is required that each resident contribute to the cost of their care by working a minimum of 35-hours per week. Non-working residents are also required to contribute to the cost of their care by means of voluntary service. Rent will be \$100.00 a week on a net weekly income of \$150.00 +

***It is also required of Crozier House Residents to begin a savings plan in order to save towards independent livingL arrangements upon completing treatment.

DIRECTIONS:

Call Catholic Charities main office at:
(508) 798-0191
10 Hammond Street
Worcester, MA 01610
www.ccworc.org

RESOURCES:

Mass Substance Use Helpline:

Find Treatment helpline
1-800-327-5050

Call SAMHSA National Hot Line

(800) 662-HELP (4357) (English and Española)
(800) 487-4889 (TDD)

United Way of Massachusetts

Call (508) 755-1233 and speak with a trained information & referral specialist who can help you determine what services may be available to you.

Websites :

Substance Abuse & Mental Health Services
Adm.

<http://samhsa.gov>

www.findtreatment.samhsa.gov

<http://helpline-online.com>

Alcoholics Anonymous
www.aa.org



Crozier House

10 Hammond Street
Worcester, MA 01610

Main Office: (508) 860-2216

hours: M-F, 8:00 a.m.-4:30 p.m.

A PROGRAM OF CATHOLIC
CHARITIES; DIOCESE OF
WORCESTER

LICENSED BY THE
MASSACHUSETTS BUREAU OF
SUBSTANCE ABUSE SERVICES



All resident's are expected to do the following while a Resident at Crozier House.

- * Meet each week with an assigned Counselor as noted on weekly house schedule.
- * Attend all required in-house meetings each week as posted on the weekly schedule. (M-F)
- * Attend 5-7 AA/NA meeting weekly as appropriate to their status.
- * Become an active member of a self-help group within 30-days of admission.
- * Choose a sponsor within 60-days of admission , and maintain contact with him.
- * Get names and phone numbers at these outside meetings and develop his own support network.
- * Write weekly report for each weeks activities concerning in-house groups , outside self help meetings , and other areas concerning your treatment schedule.
- * Find employment / volunteer (if needed), contribute to your cost of care via rent fee as required, and set up savings

- * Do household chores as assigned on the weekly schedule or as assigned otherwise.
- * Keep himself and his room clean and neat on a daily basis.
- * Observe nightly curfew (11:00 p.m.), upon pain of dismissal.
- * Be willing to submit to a drug-screen at anytime, upon pain of dismissal; should a drug-screen produce a positive result, a referral will be offered to a more suitable level of care.
- * Be aware that failure to observe our rules and regulations may result in a written warning, and that three such warnings may necessitate his leaving the program for non-compliance.

These are but a brief list of requirements for those of the Crozier House program. A full orientation of the overall program will be reviewed once a client is admitted to our program.

The following areas are also discussed with the resident and his assigned Counselor and House Manager: Legal, Health (both physical & emotional), Career, Family, and Referral if in need.

No one with open legal matters (e.g. warrants) will be considered until an individual has cleared such matters up with the proper authorities. If you are mandated to treatment by either parole or probation, Crozier House is not in any way obligated towards making you star in our program to fulfill such mandates.

STATEMENT OF MUTUAL RIGHTS AND RESONSABILITIES

“Your decision to enter Crozier House, and our decision to admit you constitute an agreement, with rights and responsibilities for each of us”.

You have the right to:

Ask about our services and about the rules and regulations which apply to you.

Examine and comment, either orally or in writing , on the record of your residency , and include a statement of your own accord in that record.

Ask about the policies and procedures which protect your privacy to the fullest extent of the law.

Discuss any problems with staff and participate in a staff conference on matters of direct concern to you.

Make suggestions on how services can be improved and register complaints directly to the staff.

Expect a reasonable continuity of care.

Have the opportunity to work with peers in weekly house meetings on matters that concern residents as a whole.

Terminate your residency at any time (voluntary program).

Continued on next page...